Dunchurch Parish Council
Dunchurch Community Library
School Street
Dunchurch
Rugby
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Minutes of the Parish Council meeting held on Monday 12th October 2026 at Dunchurch Community Library commencing at 7pm

Councillors Present: Cllr Nigel Champken-Woods (Chair), Cllr Howie Marsh, Cllr Gary Sly, Cllr Matt Vaughan, Cllr Matthew Camilleri, Cllr Veronica Lowe, Cllr Ian Grogan and Cllr Cara Martin

District Councillors Present: Cllr Jill Simpson-Vince (arrived at 19.36hrs)& Cllr Umesh Mistry (sent apologies & report)

Staff Present: C Ondeng – (Clerk & RFO)

Two members of the public were in attendance.

26.111 Apologies

Cllr Pete Warren, Cllr Ann Coomber.

Resolved to accept the apologies.

26.112 Declarations of Interests and Dispensations.

There were none.

26.113Approval of the Minutes of the Parish Council Meeting from 14th September 2026

Resolved that the minutes be accepted.

26.114 Reports from Rugby Borough Councillors and Warwickshire County Councillors.

Cllr Umesh Mistry provided the following update:

Ryton Heath Farm, Freeboard Lane (Rofelo Forestry) Rugby Borough Council has completed its assessment and management review. Officers are finalising the report, and a decision is expected shortly.

Field Farm, Plott Lane The retrospective application remains under consideration pending further discussions with Warwickshire County Council Highways and review of revisions addressing Environmental Health concerns. A final report will follow once these matters are resolved.

Reason for Delay Both applications have been delayed, partly due to the introduction of the new National Planning Policy Framework.

Local Concerns Ward councillors have raised concerns about the scale of tree-chipping operations at Ryton Heath Farm and HGV movements at Field Farm, particularly along narrow rural roads through Stretton-on-Dunsmore used by pedestrians and children.

26.115 Clerk's Report of Activities including any appropriate correspondence.

The Clerk's report was noted.

26.116 To consider new planning applications and review planning decisions that have been determined.

a) R26/0850 Land south of Coventry Road and Cawstone Lane, Coventry Road, Rugby.
Proposal: Variation of Condition 1 of the approval of reserved matters to make changes to approved plans including amendments to house types. (Erection of 210 dwellings)
Resolved: No objection.

26.117 Update on speeding, dangerous driving and traffic in the parish.

Warwickshire County Council confirmed that the works were being scheduled and agreed to a site visit. The Council noted the need to close the square during the works and discussed coordinating the work and contractual arrangements to progress the improvements**.**

26.118 To receive an update on progress with the Tritax Community Benefit Fund.

It was reported that funding had been confirmed, but its release remained outstanding. Regular follow-ups were being made, with delays affecting planned expenditure and community projects. The Council noted the need to secure a firm release date.

26.119 Green Spaces – Update and future priorities.

The item had been brought forward by Cllr Ann Coomber, who was unable to attend the meeting.
Resolved: The item was deferred until the next meeting.

26.120 Warwickshire Youth Conference – Encouraging Young People from Dunchurch to attend.

Information about the Warwickshire Youth Conference had been circulated to local youth groups, with councillors agreeing to promote the opportunity widely. The Council discussed meeting with parents and community representatives to review youth provision and explore establishing a youth council in Dunchurch.

Actions:

- To continue promoting the Youth Conference.
- Cllr Martin to arrange a meeting to discuss youth provision.
- Cllr Martin to explore establishing a village youth council.

26.121 Christmas Event – Thanking and Celebrating Our Volunteers.

Councillors agreed to use the Chairman's allowance to fund a volunteer appreciation event, following the success of the previous year. The Chair will lead the organisation, with support from Cllr Grogan. The event is provisionally planned for Thursday 10 December 2026, 6.00 pm–8.00 pm, at Dunchurch Social Club, subject to confirmation.

Actions: Confirm the venue, refreshments, budget and invitations.

26.122 The Role of the Parish Council – Evening Talks to Inform and Engage Residents.

The Council considered the proposal to hold evening talks explaining the role and responsibilities of the Parish Council, with the aim of informing residents and encouraging greater engagement.

As the item was associated with Cllr Ann Coomber, who sent apologies, the Council agreed to defer substantive consideration until a future meeting.

Action: Revisit the proposal at a subsequent meeting**.**

26.123 Finance and administration

a) To consider invoices and payments received.
   Resolved.
b) Authorise payments.
   Resolved.
c) To review the finance report for September 2026.
   Resolved.
d) To approve the bank reconciliation to 30th September 2026
   Resolved.

Income and Expenditure Statement

Finance Report 30th September 2026

Balance brought forward £41,371.91

Payments to 30th September 2026

01-Sep	Bee Clean	£316.80
16-Sep	R Pickering	£25.00
16-Sep	D Styles	£27.39
16-Sep	Nu Age Heating	£120.00
16-Sep	WARWICKSHIRE COUNT Inv-10450227	£170.15
16-Sep	MIDLAND LOCK AND G Inv-6214	£198.00
16-Sep	MIDLAND LOCK AND G Inv-6221	£294.00
16-Sep	i e Office Equipme Inv-85786	£305.28

16-Sep	RBC Inv-3000994204	£403.20
16-Sep	Jo O'Donoghue Inv-01730	£450.00
16-Sep	WARWICKSHIRE COUNT Inv-10450062	£506.09
16-Sep	Darren Styles Dunchurch Parish C	£697.50
16-Sep	WARWICKSHIRE COUNT Inv-10450065	£1,151.81
16-Sep	Dunchurch & Bilton DPC Grant	£5,000.00
18-Sep	Darren Styles Dunchurch Parish C	£20.30
18-Sep	BT GP00726035	£169.62
18-Sep	Darren Styles Dunchurch Parish C	£855.00
22-Sep	DD GAMMA BUSINESS COM UN066493	£60.74
23-Sep	DD NEST IT000001258108	£418.74
28-Sep	DD WATER PLUS 0964009589	£48.93
30-Sep	Staff Salaries	£1,734.27
		£12,972.82

Income

Rugby Borough Council	£61,325.00
CCLA Investment Ma PS3078863, Dunch	£261.58
J Hesketh 4 MEDITATIONS	£120.00
A C Donation	£15.00
Christmas Trees	£924.00
I G donation	£59.00
I Draper	£59.00
	£62,763.58

Co-operative Bank	£91,382.67
CCLA	£80,000.00
Scottish Widows	£65,000.00
Skipton	£85,000.00
Balance (c/f)	**£321,382.67**

Payments for approval

BT M077 A0	£64.61
Clear Councils LCO03064	£2,468.06
D Styles Expenses	£41.40
D Styles Invoice	£990.00
DM Payroll INV-5472	£115.20
Remembrance Day Wreath	£23.00
	£3,702.58

The next Dunchurch Parish Council meeting will be held on Monday, 9th November 2026 at 7:00pm at Dunchurch Library.

The meeting closed at 19.42hrs.

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Signed: Chairperson **Date:**