



Dunchurch Parish Council
Dunchurch Community Library
School Street
Dunchurch
Rugby
CV22 6PA

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Minutes of the Ordinary Parish Council meeting held on Monday 9th March 2026 at Dunchurch Community Library commencing at 7pm

Councillors Present: Cllr Price (Chair), Cllr Warren, Cllr Coomber, Cllr Sly, Cllr Vaughan, Cllr Grogan, Cllr Camilleri and Cllr Champken-Woods.

District Councillors Present: Cllr Jill Simpson-Vince and Cllr Jon Bennett were also in attendance.

Staff Present: C Ondeng – (Clerk & RFO)

Seven members of the public were in attendance.

Speaker 1: Action for Dunchurch

The speaker raised two matters: first, an apology for not providing previously promised details regarding a resubmitted application, and second, a request to arrange a meeting with relevant councillors and possibly consultants. Availability was discussed, noting limited options on Tuesday and broader availability on Wednesday, with the outcome being that a meeting should be arranged for Wednesday.

Speaker 2: Resident

The speaker noted a return to activity following a personal matter and plans to improve communication coordination, including being copied into planning discussions. An update was given on response forms, highlighting the early deadline, current response levels, and ongoing efforts to compile submissions despite some delays. Communications and outreach are being strengthened through social media, local publications, and wider distribution of forms, with continued promotion planned up to the deadline.

26.024 Apologies

Apologies were received from Cllr Marsh, Cllr Martin, Cllr Sly and Cllr Camilleri

Resolved: To accept apologies.

26.025 Declaration of Members' Interest and application for dispensation

The Chair asked councillors to declare any dispensations in relation to the items on the agenda. All councillors confirmed that they had none.

26.026 To confirm the minutes of the Council meeting held on 9th February 2026

Resolved: To accept the minutes of the Dunchurch Parish Council Meeting held on 9th February 2026.

26.027 Reports from Rugby Borough Council and Warwickshire County Councillors.

Report from Cllr Dale Keeling (Rugby Borough Council):

I recently met with Cllr. Jill Simpson-Vince on site to review the traffic-light sequencing at the main Dunchurch junction. She highlighted that vehicles turning right from Daventry Road into Rugby Road currently do not have a dedicated signal indicating when it is safe to turn. A right-turn signal would help alert drivers to traffic approaching from Coventry Road turning left into Rugby Road. I am awaiting an update from the highways team, which is expected within the next 2–4 weeks.

I am also continuing to follow up on the pavement repair works on Southam Road (Dunchurch Hall side), opposite the Post Office. A confirmed repair date is expected within the next 2 weeks, with works anticipated to follow shortly thereafter.

In addition, I have requested a meeting with a director from Severn Trent to seek assurances that any replacement pipework will be sufficient to prevent future flooding and further pipe damage. It is clear that significant sections of the village's pipe network require renewal. I expect a response and a proposed meeting date.

26.028 Clerks Report of Activities including any appropriate correspondence.

The Clerk's report was noted.

26.029 Planning Applications update

To consider new planning applications and review planning decisions that have been determined:

The Council considered five planning applications:

- a) **Reference: R25/0034** Proposal at: Dunchurch Park Hotel and Conference Centre, Rugby Road, Dunchurch, Rugby, CV22 6QW for Listed building consent for proposed restoration of existing glasshouse.
Decision: No objection.
- b) **Reference: R25/0137** Proposal: Cross Keys, Vicarage Lane, Dunchurch, Rugby, CV22 6QP for Partial Conversion Of Garage To Form Bedroom and Ensuite.
Decision: No objection. Conversion will not alter external appearance

26.030 Update on speeding, dangerous driving and traffic in the parish

No update. Will continue pursuing.

26.031 To agree the date of the 2026 Annual Parish Meeting.

The date of the Annual Parish meeting agreed as Monday, 11th May 2026

26.032 Finance and administration

- a) The invoices and payments were noted.

- Resolved:** To agree payments and add £117 to Action for Dunchurch.
- b) The payments to be authorised were reviewed.
Resolved: Payments authorised.
- c) The finance report was reviewed and noted.
Resolved: Finance report noted.
- d) To approve a credit facility with Dunchurch Post Office Shop for milk for volunteer use
Resolved: Approved.

INCOME/EPENDITURE STATEMENT

Balance brought forward from 28th February 2026

£ 36,198.67

Payments made in February 2026

| | | |
|---------------------------------------|--------------|--------------------------|
| Payments to 31st March 2026 | | |
| DD WATER PLUS 0964009589 | | £9.59 |
| Bee Clean | Cleaning | £316.80 |
| HMRC 190 P A 00114221 2 | HMRC | £743.51 |
| DD NEST IT000001258108 | Pension | £139.58 |
| John Fenwick Wilso Final Milk Invoice | Milk Supply | £28.60 |
| CAMILLERI P February expenses | Expenses | £40.32 |
| Rob Collings Removal xmas | Expenses | £429.00 |
| Phill Freeman Removal xmas | Expenses | £429.00 |
| Parish Online Dunchurch Parish C | | £562.80 |
| Rob Collings Installation xmas | | £819.50 |
| Darren Styles February Invoice | | 1,192.30 |
| Phill Freeman Installation Xmas | | 1,220.83 |
| Thurlaston Parish Inv 1/2 planning | | £2,055.00 |
| The Parochial Chur Grant donation DPC | | £4,000.00 |
| DD BT GROUP PLC GP00726035-000069 | | £62.87 |
| DD TOTALENERGIES G&P 1165460 | | £3,431.82 |
| DD GAMMA BUSINESS COM UN066493 | | £37.10 |
| DD TOTALENERGIES G&P 1165460 | | £160.04 |
| DD WATER PLUS 0964009589 | | £39.57 |
| DD TOTALENERGIES G&P 1165460 | | £775.79 |
| CAMILLERI P Salary March 26 | Salary March | |
| HMRC 190 P A 00114221 2 | | £743.51 |
| Cynthia On Salary March 26 | Salary March | |
| | | <u>£19,390.62</u> |

£11,577.36


Income:

| | |
|-----------------|-----------------------|
| Scottish Widows | £181.25 |
| CCLA | £265.37 |
| Library | £120,00 |
| In-Post | £300.00 |
| | <u>£866.62</u> |

Balance**£275,028.94**

| | |
|-------------------|------------|
| Co-operative Bank | £45,028.94 |
| CCLA | £80,000 |
| Scottish Widows | £65,000 |
| Skipton | £85,000 |

Payments to be authorised:

| | | |
|-----------------|--------------------------|---|
| D Styles | Invoice |  |
| D Styles | Expenses/Mileage | £40.65 |
| Phil Freeman | Village Christmas | £1,220.83 |
| R Collings | Village Xmas Tree Lights | £819.50 |
| T Price | Christmas Social Event | £131.29 |
| Steers Printing | Invoice 15173 | £96.00 |
| Steers Printing | Invoice 15200 | £146.00 |
| Steers Printing | Invoice 15201 | £221.00 |
| Payroll Admin | Invoice 4951 | £86.40 |
| WCC Fire Exit | Invoice 10435130 | £293.89 |

26.033 Community Grant Request for Church Clock – St Peter’s Church, Dunchurch.**Resolved:** To issue community grant of £4000.**26.034 To discuss management and upkeep of young trees on Dunchurch Parish Council land.****Resolved:** Engage Gavin Callard to look after Parish Council trees rather than Beechwood contractor.**Resolved:** To defer further discussions to April meeting.**26.035 To discuss impact of Severn Trent works on Rugby Road on trees and reinstatement of the site.**

Multiple recent water main bursts caused major disruption, alongside concerns about tree damage and poor reinstatement works. A snagging list will be compiled and escalated for action once conditions allow assessment.

26.036 Local Government Reorganisation consultation update.

Following earlier concerns about low awareness, it was agreed to promote the consultation in an impartial way, focusing on explaining its purpose, options, and importance to residents without influencing views. Communications will be simple and accessible, highlighting how outcomes may affect local services and encouraging participation before the deadline. Actions include preparing clear content, publishing it after the current consultation period ends, and distributing it in multiple channels including online platforms and paper copies.

26.037 Library – to consider reports.

Resolved: Deferred to next meeting.

26.038 Commemorative Artwork and Bench Proposal – Parish Noticeboard.

A request was made for a memorial bench, but given previous concerns about excess seating, it was agreed to defer this and instead consider incorporating a memorial element within future community space plans, aiming for a shared, inclusive setting. In the meantime, an existing memorial initiative will be promoted, and actions include revisiting plans alongside community space development, checking ownership and condition of a separate bench, and carrying out any necessary repairs.

Resolved: Existing bench to be upgraded.

District Cllr Jill Vance-Simpson arrived at 7.49pm and issued the following report:

An update was provided on efforts to secure a high-level strategic meeting with a utility provider, ongoing concerns about inadequate road repairs, and planning application developments. Additional information covered the rollout of a new food waste collection service with accompanying guidance, and confusion surrounding a scheduled power interruption, with actions focused on continuing engagement, monitoring issues, and keeping residents informed.

26.039 Review of Parish Council Nomination to Dunchurch Sportsfield & Village Hall – Trustee Position (Confirmation of Continued Support)

Resolved: Keith Protheroe to continue as Trustee.

26.040 To note that the date of the next Dunchurch Parish Council Meeting: Monday 13th April 2026 at 7pm.

Noted.

The meeting was called to a close at 20.19hrs

Signed _____

Date _____

Chairperson