Dunchurch Parish Council
Dunchurch Community Library
School Street
Dunchurch
Rugby
CV22 6PA
Tel: 01788 817550
Email: clerk@dunchurchparishcouncil.gov.uk

I hereby give notice that a meeting of the Dunchurch Parish Council will take place on Monday 13th October 2025, at Dunchurch Community Library, School Street, Dunchurch, CV22 6PA at 7pm.

All Members of Dunchurch Parish Council are hereby summoned to attend for the purpose of considering and resolving the following business:

Cynthia Ondeng
Parish Clerk and Responsible Finance Officer

Dated: 6th October 2025

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting. If members of the public do not wish to be filmed or recorded, they must sit in a designated area away from the recording equipment.

Public Participation Session: 7.00-7.15pm Members of the public are invited to give their views on items on this agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed to be 15 minutes.

AGENDA

1. **Apologies for absence.**
2. **Declarations of Interests and Dispensations**
3. **Approval of the Minutes of the Dunchurch Parish Council Ordinary Meeting from 8th September 2025**
4. **Reports from Rugby Borough Councillors and Warwickshire County Councillor**
5. **Clerks Report of Activities including any appropriate correspondence**
6. **To receive an update on the plans to modernise the library.**
7. **To consider the draft hire agreement for Dunchurch Library.**
8. **Planning update**
   To consider new planning applications and review planning decisions that have been determined:
9. **To discuss feedback for the Neighbourhood Plan for Dunchurch**

10. **Maintenance of bus shelters on Southam Road and Rugby Road in Dunchurch**

11. **To approve the following project funded by Tritax Community Benefit Fund:**

    a) **Level the Arkwright's playing field – c£10k**
    b) **Replace sound system in village hall – £4k costed**
    c) **Replace lighting used by Pantomaniacs – c£5k**
    d) **Refurbishment of Kitchen at Old Laurentians Rugby Club – c£7.5k**
    e) **Refurbishment of Library/ Community Hub – c£11k**

12. **To receive an update on the Christmas events for 2025 within the Parish.**

13. **To retrospectively agree payment made in September**

14. **Finance and administration**
    a) To consider invoices for payment and payments received.
    b) To Authorise payments.
    c) To review the finance report for September 2025.
    d) To approve the bank reconciliation to 30/9/2025.
    e) To receive an update on the actions required to move the Parish Council's banking to Unity Trust Bank.
    f) To note that an expression of interest for more trees and hedgerow has been submitted to Rugby Borough Council.

15. **To note that the date of the next Dunchurch Parish Council Meeting: Monday 10th November 2025 at 7pm.**