



Dunchurch Parish Council
Dunchurch Community Library
School Street
Dunchurch
Rugby
CV22 6PA
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I hereby give notice that an Ordinary Parish Council Meeting of Dunchurch Parish Council will take place on Monday, 10th July 2023 at 7.00 pm, at Dunchurch Community Library, School Street, Dunchurch, CV22 6PA

All Members of Dunchurch Parish Council are hereby summoned to attend for the purpose of considering and resolving the following business:

Gill Peacock

Gill Peacock
Parish Clerk & R.F.O.

Dated: 4th July 2023

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting. If members of the public do not wish to be filmed or recorded, they must sit in a designated area away from the recording equipment.

Public Participation Session: 7.00-7.15pm Members of the public are invited to give their views on items on this agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed to be 15 minutes.

AGENDA

1. **Apologies.** To receive apologies and to approve reasons for absence.
2. **Declarations of Interests and Dispensations.**

Dunchurch Parish Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the meeting that has not been disclosed under the item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations are to be received in writing to the Clerk, or verbally at the meeting will be considered.

3. **Reports from Rugby Borough Councillor and Warwickshire County Councillor.**
4. **Approval of the Minutes of Dunchurch PC Ordinary Meeting which took place on 12th June 2023.**
5. **Clerks Report of Activities since the last DPC Meeting, including any appropriate correspondence.**

6. Dunchurch NDP – Update
7. Planning – Applications received from RBC - see Appendix
8. To discuss ways to improve communications with the residents in Dunchurch – update & to discuss submissions to Rugby Communities e-newsletter and the content of the Village Noticeboard.
9. To report requests for information & FOI Requests.
10. Discussion over how the DPC can commemorate the King's Coronation - update.
11. Speeding, dangerous driving & traffic in & around Dunchurch.
12. To ratify the Members of a Staffing Working Party.
13. To ratify Dunchurch PC's Policies: Safeguarding Vulnerable Adults, Children & Young People, Training & Development & Equal Opportunities & Diversity. *(previously circulated)*
14. To discuss the stream land at the rear of Brook View Close.
15. Finance – See attached Payment Schedule
 - To approve payments to be made.

16. Private Session

Under Section 1, Sub-Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be a disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. A resolution is required at the meeting for items to be discussed in Private Session.

Date of the next Dunchurch Parish Council Meeting: (7th August – Summer Recess) 11th September 2023.

PLANNING APPENDIX

Application No	Address	Proposal	Comments & Due Date Approved
R22/0644	Gemini, Southam Road	Erection of two new dwelling	
R22/0654	Land Adjacent to Homestead Farm, Coventry Road	Residential Development comprising 4 detached dwellings, garaging, access road and associated works (Outline – access only)	02.09.2022
R22/0853	Land North of Station Farm Cottage, London Road	Outline application for: Residential development of up to 350 dwellings (Use Class C3); provision of open space, including means of access to the site (not internal roads) and associated works, with all other matters (relating to access, appearance, landscaping, scale and layout) reserved.	22.10.2022
R22/0928	Land North of Dunchurch, South of Bilton	Full planning application for the delivery of an all-traffic single carriage way link road (the Homestead Link Road) etc.	22.10.2022
R22/1073	Ellesmere, Southam Road	Construction of 2 new dwellings fronting Sandford Way in the rear	07.12.2022

		gardens of Ellesmere, Langdale & The White House	
R22/1259	34 Lime Tree Avenue	Erection of single storey garage.	21.12.2022
R22/1284	18 Southam Road	Two storey rear extension	4.01.2022
R22/1337	Land at rear of 1 & 3 Bilton Lane	Erection of two new detached dwellings, vehicular/pedestrian access, associated parking & works.	01.02.2023
R23/0006	Homestead Farm, Coventry Road	Four Detached dwellings	01.02.2023
R23/1237	Inglenook, Coventry Road	To replace existing kitchen window with French windows of same width in an existing 1970 flat roof extension.	17.03.2023
R23/0257	61 Lime Tree Avenue	Erection of single storey wrap around garage for car parking & gym, and relocation of vehicle access with electric gates.	24.03.2023
R23/0235	Cawston House, Thurlaston Drive	Erection of 5 extra care cottages at Lime Tree Retirement Village.	27.03.2023
R23/0174	Dunchurch Methodist Church, Cawston Lane	Change of use from Church to Montessori Nursery, including alteration of 2 south-west windows & doors. New vehicular access from Cawston Lane, creation of external activity area with shelter & associated parking & bin storage.	04.04.2023
R23/0397	Western Part of Zone D (Unit 7) – Land North of Coventry Road	Erection of a building within Use Class B8 with ancillary office; ancillary structures, gatehouses; with associated access roads; servicing yards; car parking & cycle shelters; external plant & access; landscaping details; security fencing. Approval of reserved matters access, appearance, layout, scale & landscaping Re: R16/2569.	05.05.2023
R23/0398	Central & Eastern Parts of Zone D (Units 5 & 6) – Land North of Coventry Road	Erection of 2 buildings within Use Class B8 with ancillary office; ancillary structures, including gatehouses; with associated access roads; servicing yards; car parking & cycle shelters; external plant & access; landscaping details; security fencing. Approval of reserved matters access, appearance, layout, scale & landscaping Re: R16/2569.	05.05.2023
R23/0399	Land North of Tritax Site– Land North of Coventry Road	Amended landscape mound to that approved under PP R20/1026 on Northern boundary of Parameters Plan.	15.05.2023
R23/0347	Stone Cottage, Vicarage Lane	Install a log cabin at rear of property.	Approval

R23/0384	St Georges, Rugby Road	Cert. of Lawfulness for single storey extension, glazing to garage and replacement cladding	14.05.2023
R23/0419	Daru House, Northampton Lane	Two storey side extension to existing dwelling	26.05.2023
R23/0403	Dunchurch Park Hotel, Rugby Road	Retention of Children's Playground, security barrier & gatehouse for a temporary period of 18 months	Refused
R23/0460	4 Daventry Road	Change of Use of existing first floor to Living Accommodation with Parking & Access Mezzanine.	27.06.2023
R23/0537	The Nook, The Square	Proposed single storey rear/side extension to dwelling.	06.07.2023
R23/0640	Units 1 & 2, Land North of Coventry Road, Thurlaston	Variation of Conditions 24, 25, 27 & 30 of Planning Permission R20/1026. www.planningportal.rugby.gov.uk	29.07.2023
R22/0193	Dunchurch Park Hotel & Conference Centre, Rugby Road.	Planning Appeal: APP/R3650/W/23/3316848. 11/07/2023 at 10.00AM - RBC, Town Hall, Evreux Way, Rugby, CV21 2RR.	Members of the Public may attend.

Payment Schedule (See attached Document)

Paid expenditure transactions

NEST Pension	Pension contribution	£100.04
Visibly Clear	Library cleaning	£30.00
Visibly Clear	Library cleaning	£30.00
TCPA	Annual membership	£90.00
WALC	Training	£78.00
Rebecca Maoudis	April & May expenses	£96.25
Tracey Price	Expenses	£57.60
Gill Peacock	Expenses	£95.59
Viking Raja Group	RM copy paper A4 x 5	£31.08
John Fenwick Wilson	Milk for library	£11.40
Darren Styles	Hours and expenses	£1,058.50
BT	Parish telephone	£61.55
Wicksteed Leisure	Supply and installation	£50,000.00
Visibly Clear	Library cleaning	£30.00

Gamma Business	Library telephone	£32.16
Jonathon Marlow	MoD England Flag	£17.99
SLCC	Membership fee	£177.00
Visibly Clear	Library cleaning	£30.00
AR Interactive	Website hosting	£94.80
Water Plus Limited	Water charges	£43.62
Total Gas & Power	Elec Library May	£493.96
Total Gas & Power	UMS lighting March	£20,676.69
Total Gas & Power	UMS lighting April	£3,370.95
Gill Peacock	June Salary	TBC
Rebecca Maoudis	June Salary	TBC
HMRC	PAYE & NI	£430.96
NEST Pension	Pension contribution	£100.04

Payment schedule

Gill peacock – June expenses	£78.95
John Fenwick Wilson - Milk for library	£13.30
Total Gas & Power - UMS lighting May	£3,062.33
WCC – M&E water services, inspection, and testing	£372.49
WCC – Mechanical cooling and ventilation, emergency lights	£340.95
BT – Parish Office telephone	£62.58
Rebecca Maoudis – June expenses	£86.83
RBC – play rangers 01/04/23 to 31/05/23	£544.00
Darren Styles – Hours and expenses	£695.27
Total	£5,256.70