Dunchurch Parish Council
Dunchurch Community Library
School Street
Dunchurch
Rugby
CV22 6PA
Tel: 01788 817550
Email: clerk@dunchurchpc.org

Meeting of the Parish Council held on Monday 9th October 2023 at Dunchurch Community Library commencing at 7pm

Councillors Present: Cllr Price (Chair), Cllr Coomber, Cllr Gee-Russell, Cllr Grogan, Cllr Marlow, Cllr Sly, Cllr Vaughan

Staff Present: Amy Cavendish (Clerk), Becky Maoudis (RFO)

One member of the public spoke to the Parish Council regarding the King's Coronation Commemoration.

23.018 Apologies
Apologies have been received from Cllr Marsh and Cllr Martin
Resolved: To accept the apologies received

23.019 Declarations of Interests and Dispensations
Cllr Grogan declared an interest in Item 23.028

23.020 Reports from Rugby Borough Councillor and Warwickshire County Councillor
No reports received.

23.021 Approval of the Minutes of the Dunchurch Parish Council Ordinary Meeting from 21st September 2023
Resolved: To accept the minutes dated 18th September 2023

23.022 Clerks Report of Activities including any appropriate correspondence
The Clerk did not report any activities or correspondence that weren't already an item on the agenda.

23.023 Planning – See appendix attached
No planning applications had been received for consideration for inclusion on this agenda.

23.024 Communications – Noticeboard on Cawston Lane
Resolved: To purchase the two panel twelve A4 display noticeboard at the cost of £2,249.00

23.025 To report requests for information and FOI Requests

No requests were received.

23.026 Speeding, dangerous driving and traffic in the parish

Councillors had contacted Borough Councillors eight times regarding speeding and dangerous driving in the parish with no response. It was agreed that a letter would be drafted to Borough Councillors.

23.027 To ratify Dunchurch Parish Council's Policies – Disciplinary and Acceptable Internet Use

Resolved: To ratify the Disciplinary Policy

Resolved: To ratify the Acceptable Internet Use Policy

23.028 Stream Lane at Brook View Close – Appointment of Solicitor

Resolved: To appoint Wellers Hedley as solicitor for the transfer of land from Taylor Wimpey to Dunchurch Parish Council

23.029 Grass Cutting at Dunchurch Village Hall

Resolved: To approve the grant of 50% of the grass cutting costs to Dunchurch Village Hall

23.030 D Day 80th Anniversary Event

The Clerk will draft an email to community groups to ask if other groups would take part.

23.031 Tritax Community Benefit Fund

Councillors discussed using the fund to provide traffic safety measures within the village.

23.032 Tree Inspections

Item will be moved to November agenda as not enough quotes were received.

23.033 Review of Dunchurch Parish Council and Library IT Provision

The Clerk and RFO will provide quotes for upgrading the Parish Council and Library IT Provision in addition to providing quotes for new website hosts.

23.34 Finance

Resolved: To approve the payments listed in Appendix One

The Chair also noted the External Auditor's Report and Certificate 2022/23

23.035 Private Session

No private session was held.

The meeting closed at 8:28pm

Appendix One

Finance Report 30th September 2023

INCOME / EXPENDITURE

Balance brought forward from 31st August 2023		**£267,154.89**
Payments to 31st September 2023		
Howie Marsh	Summer Planting	£402.87
John Fenwick Wilson	Milk for library	£11.40
Rebecca Maoudis	Expenses	£93.51
DM Payroll Services	Payroll Services	£66.00
WCC	Leaking roof investigation	£103.55
John Fenwick Wilson	Milk for library	£15.20
Darren Styles	Hours & expenses	£1075.00
BHIB Ltd	Parish Council insurance	£1,964.64
Gamma	Library telephone	£30.98
Visibly Clear	Library cleaning	£30.00
Total Gas & Power	UMS Lighting	£2,884.61
AR Interactive	Website hosting	£94.80
Water Plus Ltd	Water charges	£43.62
Amy Cavendish	Salary	[redacted]
Rebecca Maoudis	Salary	[redacted]
HMRC	PAYE & NI	£347.80
Income:	Groundwork UK	£7,000.00
	WCC	£2,400.00
	CCLA	£346.58
Balance		**£260,504.79**
Cooperative Bank		£30,504.79
CCLA		£80,000.00
Scottish Widows		£65,000.00
Skipton		£85,000.00
		£260,504.79

Payments to be authorised:

Rebecca Maoudis	Expenses	£110.01
RBC	Play rangers	£476.00
FACT Fire	Fire safety check	£195.00
Viking Raja Group	Paper & toilet roll	£71.87
John Fenwick Wilson	Milk for library	£17.10
Integra	CCTV maintenance	£96.00
Moore	External audit fee	£504.00
WALC	Planning training	£192.00
John Fenwick Wilson	Milk for library	£19.00
Visibly Clear	Library cleaning	£30.00
Darren Styles	Hours & expenses	£1.20.40
		£2,731.38