Dunchurch Parish Council
Dunchurch Community Library
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Meeting of the Parish Council held on Monday 8th July at Dunchurch Community Library commencing at 7.00pm

Councillors Present: Cllr Coomber(Chair), Cllr Sly, Cllr Russell, Cllr Price

Staff Present: Amy Cavendish (Clerk), Becky Maoudis (RFO)

One member of the public attended the meeting and raised questions about the May and June minutes and was informed that they had already been published on the website. The member of the public also asked to know the Clerk's wages but was informed that this would be a breach of GDPR.

24.091 Apologies

Resolved: To accept apologies from Cllr Martin, Cllr Marsh, Cllr Grogan, Cllr Vaughan.

24.092 Declarations of Interests and Dispensations

No interests or dispensations.

24.093 Reports from Rugby Borough Councillor and Warwickshire County Councillor

No reports were received.

24.094 Approval of the Minutes of the Dunchurch Parish Council Ordinary Meeting from 8th April 2024 and 10th June 2024

Resolved: To approve the minutes of the Dunchurch Parish Council Ordinary Meeting from 13th May 2024

Resolved: To approve the minutes of the Dunchurch Parish Council Ordinary Meeting from 10th June 2024

24.095 Clerks and RFO Report of Activities including any appropriate correspondence

The Clerk reported that the Tree Survey had been received and that the trees on the Green required extensive works. The Silver Maple was showing signs of disease and may require felling. Two options were presented – conduct a internal scan of the tree or fell the tree.

24.096 Planning

Planning matters and decisions were noted.

24.097 To report requests for information and FOI Requests

The Clerk reported that one FOI Request had been received regarding Councillor apologies which were provided. A request was received to view the minutes however as there is a limit of one request a month this had not yet been actioned.

24.098 Speeding, dangerous driving and traffic in the parish

Cllr Sly reported that the traffic survey had not been completed as requested. Councillors agreed to request that the survey was completed again for the desired location.

Cllr Sly also reported that parking on Southam road outside of the shops had become dangerous, with repeated damage to cars. Cllr Sly will pursue this matter with Highways.

24.099 VE Day Commemoration

Cllr Sly reported that a positive meeting had taken place with community groups regarding the Commemorations. Cllr Grogan had circulated an outline plan to all Councillors. Discussion was held about the best location. Locations included The Market Square, The Heath, Arkwrights Field and the Sports Club.

Resolved: To approve the transfer the unspent fund of £2,631.80 from the D Day Budget to the VE Day Commemoration

24.100 Play Equipment at Arkwrights Field

Cllr Price reported that as a result of wear to the multi play a step strap required replacing. The original straps were discontinued so a pack of new straps would cost £912 + VAT. The Clerk will research alternative options.

24.083 Proposal to allow a Defibrillator to be located next to and powered by a street lamp in Dew Close.

Our Jay Foundation wished to move the defibrillator to outside the school gates on Dew Close to allow access 24/7.

Approved: To approve the siting of a Defibrillator on DPC's street lamp in Dew Close.

24.084 Lord St John Statue Repairs

The Clerk reported that the first round of repairs had been carried out at Lord St John Statue. The Clerk had discussed with the conservator the damage that the annual festive costume was potentially causing. The damage would be caused by the costume not allowing moisture to evaporate causing cracking and promoting an environment that would encourage moss formation due to lack of sunlight for a prolonged period. The conservator confirmed that he would apply a protective coating and that a protective covering may be beneficial.

23.089 Private Session

Approved: To hold a private sessions due to the confidential nature of the business about to be transacted.

23.090 To consider Job Descriptions for new Clerk and Community Hub Manager roles

Councillors reviewed and agreed Job Descriptions and Job Specifications for the Clerk and Community Hub Manager Roles. The Community Hub Manager information would be provided to WALC for salary grading.

The meeting closed at 8:32pm.