



Dunchurch Parish Council  
Dunchurch Community Library  
School Street  
Dunchurch  
Rugby  
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I hereby give notice that an Ordinary Parish Council Meeting of Dunchurch Parish Council will take place on Monday 10<sup>th</sup> June, at Dunchurch Community Library, School Street, Dunchurch, CV22 6PA at 7.00pm.

All Members of Dunchurch Parish Council are hereby summoned to attend for the purpose of considering and resolving the following business:

Amy Cavendish  
Parish Clerk

Dated: 4<sup>th</sup> June 2024

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting. If members of the public do not wish to be filmed or recorded, they must sit in a designated area away from the recording equipment.

Public Participation Session: 7.00-7.15pm Members of the public are invited to give their views on items on this agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed to be 15 minutes.

## AGENDA

24.073 Apologies

24.074 Declarations of Interests and Dispensations

24.075 Reports from Rugby Borough Councillor and Warwickshire County Councillor

24.076 Approval of the Minutes of the Dunchurch Parish Council Ordinary Meeting from 13<sup>th</sup> May 2024

Approval of the Minutes of the Dunchurch Annual Parish Council Meeting from 13<sup>th</sup> May 2024

24.077 Clerks and RFO Report of Activities including any appropriate correspondence

24.078 Planning – See appendix attached

**24.079 To report requests for information and FOI Requests**

**24.080 Speeding, dangerous driving and traffic in the parish**

**24.081 VE Day Celebrations**

**24.082 Play Equipment at Arkwrights Field**

**24.083 Proposal to allow a Defibrillator to be located next to and powered by a street lamp in Dew Close**

**24.084 Lord St John Statue Repairs**

**24.085 Finance**

- To consider a grant application to the Stan Bowley Trust
- To discuss whether the DPC would like to apply for Round 1 of the WCC County Councillors' Grant Fund for 2024-25 - Consideration will be given to any of the following; *Improving community assets and their sustainability, improving access to services, improving financial capability, reducing loneliness and isolation, improving physical and/or mental health and wellbeing, promoting equalities and inclusivity, improve the local area to support the ambition of becoming a Net Zero county by 2050 (closing date 30 June 2024).*

**24.086 Audit**

- To receive and note the Internal Audit Report
- To approve the Annual Governance Statement by resolution in advance of approving the account statement.
- To approve the Account Statement prior to submission to the external auditors.
- To note the Statement of Variance and Bank Reconciliation
- To note the dates of the Exercise of Public Rights as 18<sup>th</sup> July to 29<sup>th</sup> July 2024
- To note and approve the updated Asset Register

**24.087 Private Session**

*Under Section 1, Sub-Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be a disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. A resolution is required at the meeting for items to be discussed in Private Session.*

**24.088 To consider Job Descriptions for new Clerk and Community Hub Manager roles**

**Date of the next Dunchurch Parish Council Meeting: 8<sup>th</sup> July 2024**