



Dunchurch Parish Council
Dunchurch Community Library
School Street
Dunchurch
Rugby
CV22 6PA
Tel: 01788 817550
07474 705061 (M)

Email: Clerk@dunchurchpc.org

The Minutes of the Extraordinary Meeting of Dunchurch Parish Council that took place on Friday, 21st July 2023 in Dunchurch Community Library, commencing at 6.00 pm.

Present: Cllrs Tracey Price (Chair), Howie Marsh (Vice-Chair), Jan Gee-Russell, Cara Martin, Jon Marlow, Gary Sly, Matthew Vaughan and Ann Coomber. The DPC Clerk was also present remotely via Teams.

No members of the public were present.

Cllr Price welcomed everyone to the meeting and went through the various instructions and procedures for the meeting and read out the following notice: *Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting. If members of the public do not wish to be filmed or recorded, they must sit in a designated area away from the recording equipment.*

PUBLIC PARTICIPATION SESSION

There were no members of the public present.

MINUTES

1. Apologies.

Apologies were received and accepted from Dunchurch PC Cllr Ian Grogan. It was noted that no apologies had been received for this meeting from Cllr Waller.

2. Declarations of Interests and Dispensations.

There were no Declarations of Interest from any of the Dunchurch PC Cllrs in respect of items on the agenda.

3. Appointment of Clerk and Proper Officer to Dunchurch Parish Council.

- Cllr Price confirmed that she had written a Report and circulated it to all the members of Dunchurch PC. The Report would be attached to the minutes as Appendix A.
- Cllr Price went on to say that two candidates had been offered a second interview – Candidates A and B. The Staffing Working Party would like to propose Candidate be offered the role as Clerk & Proper Officer.
- Cllr Coomber asked if both Candidates would be willing to train for CiLCA and Cllr Price indicated that they both would. Cllr Marsh said that Candidate A was eager to take CiLCA.
- Cllr Marsh said that Candidate A had more experience in a larger Parish, whilst it was indicated that Candidate B had experience with two smaller Parishes.
- **It was RESOLVED that Candidate A be offered the role of Clerk and Proper Officer for Dunchurch PC. This motion was proposed by Cllr Price, seconded by Cllr Marsh and carried unanimously.**

4. Private Session

There were no items to be discussed under Private Session.

The meeting closed at 6.07pm.

Date of next Dunchurch PC Ordinary Meeting 11th September 2023

DRAFT