Dunchurch Parish Council
Dunchurch Community Library
School Street
Dunchurch
Rugby
CV22 6PA
Tel: 01788 817550
07474 705061 (M)
Email: Clerk@dunchurchpc.org

I hereby give notice that an Ordinary Parish Council Meeting of Dunchurch Parish Council will take place on Monday, 18th September 2023 at 7.00 pm, at Dunchurch Community Library, School Street, Dunchurch, CV22 6PA

All Members of Dunchurch Parish Council are hereby summoned to attend for the purpose of considering and resolving the following business:

Amy Cavendish
Parish Clerk **Dated: 12th September 2023**

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting. If members of the public do not wish to be filmed or recorded, they must sit in a designated area away from the recording equipment.

Public Participation Session: 7.00-7.15pm Members of the public are invited to give their views on items on this agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed to be 15 minutes.

AGENDA

1. **Apologies**. To receive apologies and to approve reasons for absence.
2. **Declarations of Interests and Dispensations.**

   Dunchurch Parish Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the meeting that has not been disclosed under the item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations are to be received in writing to the Clerk, or verbally at the meeting will be considered.
3. **Reports from Rugby Borough Councillor and Warwickshire County Councillor.**
4. **Approval of the Minutes of the Dunchurch PC Ordinary Meeting which took place on 10th July and Extraordinary Meeting on 21st July 2023.**
5. **Clerks Report of Activities since the last DPC Meeting, including any appropriate correspondence.**
6. **Dunchurch NDP – Update**
7. **Planning – Applications received from RBC - see Appendix**

8. **To discuss ways to improve communications with the residents in Dunchurch – update re: Noticeboard where Cawston Lane meets Coventry Road.**
9. **To report requests for information & FOI Requests.**
10. **Discussion over how the DPC can commemorate the King's Coronation - update.**
11. **Speeding, dangerous driving & traffic in & around Dunchurch.**
12. **To ratify Dunchurch PC's Policies: Disciplinary and Acceptable Internet Use *(previously circulated*)**
13. **To discuss the stream land at the rear of Brook View Close - update.**
14. **Tree Inspections**
15. **Amendment to Staff Roles/Contracts to Include Library Management**
16. **Parish Council Insurance Policy**
17. **Finance – See attached Payment Schedule**
    - **To approve payments to be made.**
    - **Phone Contract**
18. **Private Session**

    Under Section 1, Sub-Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be a disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. A resolution is required at the meeting for items to be discussed in Private Session.

Date of the next Dunchurch Parish Council Meeting: 9th October 2023.