

THE PRESS AND MEMBERS OF THE PUBLIC ARE WELCOME AT THIS MEETING



DUNCHURCH PARISH COUNCIL

Dunchurch Community Library, School Street, Dunchurch, CV22 6PA
Telephone 01788 817550 or 07474 705061 Email Clerk@dunchurchpc.org

I hereby give notice that an Annual Parish Council Meeting of Dunchurch Parish Council will take place on Monday, 15th May 2023 at 7.00 pm in Dunchurch Community Managed Library

All Members of Dunchurch Parish Council are hereby summoned to attend for the purpose of considering and resolving the following business:

G.A. Peacock

Gill Peacock
Parish Clerk & R.F.O.

Dated: 9th May 2023

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting. During remote meetings, if a member of the Public wishes to record the meeting, they may do so, if they are present whilst the recording takes place and can be positively identified during the meeting. If any member of the Public cannot be positively identified when asked if they are present, the Chair reserves the right to request termination of the contact with the meeting host.

AGENDA

- 1 Election of Chairman & to receive Chairman's Declaration of Acceptance of Office
- 2 Apologies for absence and acceptance of apologies
- 3 Declarations of Interest and Dispensations
The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.
- 4 Election of Vice Chairman & to receive their Declaration of Acceptance of Office
- 5 To approve the Minutes of the Meeting held on 9th May 2022
- 6 To agree dates and venues for Council Meetings for the year 2023/2024
- 7 To appoint Portfolio Holders for Finance, Maintenance, social media & Planning.
- 8 To agree cheque signatories for all the Dunchurch PC accounts.
- 9 To receive a Report on Dunchurch Parish Council's assets and liabilities.

- 10 To consider, approve & sign Dunchurch PC's Annual Governance Statement for the year 31st March 2023 prior to submission to the External Auditors.
- 11 To consider, approve & sign Dunchurch PC's Annual Accounting Statements for the year 31st March 2023 prior to submission to the External Auditors.
- 12 To approve a review DPC Standing Orders & Financial Regulations.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The next Dunchurch Parish Council Annual Parish Council meeting will be Monday, 13th May 2024